

2019 Call for Proposals Preview of Application

The National Center for Families Learning (NCFL) is seeking presentation proposals reflecting best practices for engaging families in education for the 2019 Families Learning Conference, held Monday, November 4 through Wednesday, November 6.

This application is for concurrent sessions, 75 minutes in length. This Call for Proposals closes 11:59pm PST Friday, March 1, 2019. For more information regarding important dates, selection criteria, and content strand information, please visit conference.familieslearning.org/call-for-proposals.

Please note: this document is for reference only and will not be accepted as an application for the Call for Proposals.

To apply, you must use the online form located here: <http://www.cvent.com/c/abstracts/ec444f40-4b2c-40cf-9992-3ce80c44ce17>

Enter the Lead Presenter's information

- First Name
- Last Name
- Preferred Prefix
- Email Address
- Alternate Email Address
- Mobile Phone
- Alternate Phone
- Company
- Title
- Facebook URL *(Optional)*
- Twitter URL *(Optional)*
- Headshot Photo *(Optional; file limit 1MB; Accepted file formats: JPG, PNG, GIF)*
- Biography *(300 character max)*
- Work Address
- Additional Contact Person *(Optional)*
- Contact Person's Email *(Optional)*

Co-Presenter details (Optional; limit 3 co-presenters)

- First Name
- Last Name
- Email Address
- Company
- Headshot Photo *(Optional; file limit 1MB; Accepted file formats: JPG, PNG, GIF)*

Enter your presentation's details

- Session Title (75 character max)
- Session Description for Printed Program, Website, and Mobile App (300 characters max)
- Content Strand (choose only one)
- Learning Objectives, Target Audience, and Additional Details (1,000 characters max)
In 1,000 characters or less, describe the content of your session in the field below. Include 2-3 learning objectives and your target audience. Identify the takeaways participants will gain from attending your session. Describe how the session will be interactive and how you will engage participants. This information will be used by the NCFL selection committee for selecting the presentations.
- Select up to 2 additional topics that best describe your presentation. These will be used as tags in the Conference mobile app.
 - Collective Impact
 - College and Career Readiness
 - Digital Literacy
 - Engaging Ethnically Diverse Families
 - English Learners
 - Equity and Inclusion
 - Family Service Learning
 - Financial Literacy
 - Inquiry/Wonder-Based Learning
 - Literacy Coalitions and Collaborations
 - PACT Time® and/or Parent Time
 - Recruitment/Retention
 - Social Issues and/or Barriers to Family Participation
 - Trauma-Sensitive Programming
 - Other (write in)
- Can your session be presented in Spanish?
If yes, please translate the session title and session description into Spanish below:
- Session Title in Spanish
- Session Description in Spanish

Lead Presenter Agreement

Must accept to proceed

- Lead presenters must register for a discounted fee of \$250 by August 15, 2019. A unique registration link will be emailed upon acceptance.
- One lead presenter discount will be awarded per session.
- NCFL strongly encourages presenters to upload their session materials for inclusion in the Conference mobile app. An email will be sent to the lead presenter with upload instructions in late summer 2019, with an upload deadline of October 24.
- Presenters are fully responsible for copying and furnishing all printed and/or electronic handouts for their sessions.
- Presenters are responsible for supplying their own laptop for their sessions or may rent one from Conference organizers for a fee. (Continued on following page)

Lead Presenter Agreement (continued)

- Presenters must adhere to copyright laws.
- Selling or promoting products is not allowed during the sessions. Presenters may only describe how materials are used in an educational setting.
- Presenters are responsible for their own travel and hotel arrangements.

Cancellation Policy

Must accept to proceed

A full refund less the \$75 administration fee will be issued for full conference cancellations received in writing by October 7, 2019. **No refunds will be issued for cancellations received after October 7, 2019.** Management for the Families Learning Conference will not be held responsible for, nor issue refunds based on, illness, travel or weather-related interruptions, or other independent issues requiring cancellation after October 7, 2019. Substitutions are permitted.