2021 Call for Proposals
Preview of Application

The National Center for Families Learning (NCFL) is seeking presentation proposals reflecting best practices for engaging families in education for the 2021 Families Learning Conference, held Monday, October 25 through Wednesday, October 27 in Dallas.

This application is for concurrent sessions held Monday, Oct. 25 or Tuesday, Oct. 26. The Call for Proposals closes 11:59 p.m. PST Thursday, March 25, 2021. For more information regarding important dates, selection criteria, and content strand information, please visit conference.familieslearning.org/call-for-proposals.

Please note: this document is for reference only and will not be accepted as an application for the Call for Proposals. To apply, you must use the online form located here: https://conference.familieslearning.org/wp-content/uploads/2021/02/2021-Call-for-Proposals-preview.pdf.pdf

Enter the Lead Presenter’s information

- First Name
- Last Name
- Preferred Prefix
- Email Address
- Alternate Email Address (Optional)
- Mobile Phone
- Work Phone
- Company
- Title
- Facebook URL (Optional)
- Twitter URL (Optional)
- Headshot Photo (Optional; file limit 1MB; Accepted file formats: JPG, PNG, GIF)
- Biography (300 characters max)
- Work Address
- Additional Contact Person (Optional)
- Contact Person’s Email (Optional)

Co-Presenter details (Optional; limit 3 co-presenters)

- First Name
- Last Name
- Email Address
- Title (Optional)
- Company
- Headshot Photo (Optional; file limit 1MB; Accepted file formats: JPG, PNG, GIF)
Enter your presentation’s details

1. Session title (50 characters max)

2. Session description for printed program, website, and mobile app (300 characters max)

3. Content strand (choose only one)
   Adult Education; Early Childhood Education; Family and Community Leadership; Funding and Sustainability; Library; K-12 Education; or Research and Policy

4. Learning objectives and additional details (1,500 characters max)
   In 1,500 characters or less, elaborate on the content of your presentation. Include 2-3 learning objectives and specify the takeaways participants will gain from attending your presentation.

5. How will your presentation be interactive and engage attendees? (300 characters max)

6. Who is your target audience? (50 characters max)

7. What is the content level of your presentation? (choose only one)
   Introductory, Intermediate, or Advanced

8. Select up to 2 additional topics that best describe your presentation. These will be used as tags in the Conference mobile app.
   - Collective Impact
   - College and Career Readiness
   - Community Development
   - Digital Literacy and Connectivity
   - Diversity, Equity, and Inclusion
   - EngagingEthnicallyDiverseFamilies
   - English Learners
   - Family Service Learning
   - Inquiry/Wonder-Based Learning
   - Literacy Coalitions and Collaborations
   - Parent and Child Together (PACT) Time
   - Parent Time
   - Recruitment/Retention
   - Social Issues and/or Barriers to Family Participation
   - Trauma-Sensitive Programming
   - Virtual Learning
   - Other (write in)

9. Can your session be presented in Spanish?
   If yes, please translate the session title and session description into Spanish below:

10. Session Title in Spanish (50 characters max)

11. Session Description in Spanish (400 characters max)

12. At this time, NCFL plans to pursue an in-person event. If we need to pivot to a virtual event, would you be able to present virtually?
   - Yes, I could present virtually.
   - No, I only want to present in-person.
Lead Presenter Agreement
(Must accept to proceed)

- Lead presenters must register for a discounted fee of $295 by August 20, 2021. A unique registration link will be emailed to the address provided on the application.
- One Lead Presenter discount will be awarded per session.
- NCFL strongly encourages presenters to upload their session materials for inclusion in the Conference mobile app. An email will be sent to the lead presenter with upload instructions in late summer 2021, with an upload deadline of October 11.
- Presenters are fully responsible for copying and furnishing all printed and/or electronic handouts for their sessions.
- Presenters are responsible for supplying their own laptop for their sessions or may rent one from Conference organizers for a fee.
- Presenters must adhere to copyright laws.
- Selling or promoting products is not allowed during the sessions. Presenters may only describe how materials are used in an educational setting.
- Presenters are responsible for their own travel and hotel arrangements.

Cancellation Policy
(Must accept to proceed)

A full refund less the $75 administration fee will be issued for full conference cancellations received in writing by Friday, September 24, 2021. No refunds will be issued for cancellations received after September 24, 2021. Management for the Families Learning Conference will not be held responsible for, nor issue refunds based on, illness, travel or weather-related interruptions, or other independent issues requiring cancellation after September 24, 2021. Substitutions are permitted.