

Call for Proposals Preview of Application

The Families Learning Conference is coming to Louisville, Kentucky November 18-20, 2024! Each year, the National Center for Families Learning (NCFL) recruits the country's leading family engagement professionals to present best practices, strategies, and resources to help families succeed in accomplishing their learning and career goals. NCFL is seeking proposals reflecting highly interactive and engaging presentations that include strategies and/or materials that attendees can use in their classrooms or programs.

This Call for Proposals opens Monday, February 26 and closes 11:59 pm PT Monday, April 15. For key dates, presentation and content area information, and selection criteria, visit conference.familieslearning.org.

This document is for reference only and will not be accepted as an application. To submit your presentation information, you must use [the online form](#).

Enter the Lead Presenter's information

First Name

Last Name

Email Address

Alternate Email Address *(Optional)*

Mobile Phone

Work Phone

Company

Title

Headshot Photo *(Optional; file limit 1MB; Accepted file formats: JPG, PNG, GIF)*

Biography *(Optional, 600 characters max)*

Race/Ethnicity *(Optional)*

Enter the Co-Presenter's information

(Optional; a maximum of three co-presenters may be added.)

First Name

Last Name

Email Address

Company

Title

Headshot Photo *(Optional; file limit 1MB; Accepted file formats: JPG, PNG, GIF)*

Race/Ethnicity *(Optional)*

Presentation details on following page

Enter your presentation's details

1. Session title *(50 characters max)*
2. Session description *(500 characters max)*
3. Primary content areas (select two)
Family Literacy; Family Engagement; Family Leadership; Research and Evaluation; or Policy and Advocacy
4. Learning objectives and additional details *(1,500 characters max)*
In 1,500 characters or less, elaborate on the content of your presentation in the field below. Include 2-3 learning objectives and specify the takeaways participants will gain from attending your presentation.
5. How will your presentation be interactive and engage attendees? *(300 characters max)*
6. Who is your target audience? *(50 characters max)*
7. What is the content level of your presentation? *(choose only one)*
Introductory; Intermediate; Advanced
8. Select up to 2 additional topics that best describe your presentation.
 - *Adult Education*
 - *Asset-Based Approaches to Family Engagement*
 - *Collective Impact*
 - *Digital Learning and Innovation*
 - *Diversity, Equity, and Inclusion*
 - *Early Childhood Education*
 - *Engaging Ethnically Diverse Families*
 - *Family Service Learning*
 - *Funding and Sustainability*
 - *Library*
 - *K-12 Education*
 - *Multilingual Learning (or Multilingual Family Learning)*
 - *Parent and Child Together (PACT) Time*
 - *Parent Time*
 - *Partnership and Coalition Building*

- *Recruitment/Retention*
- *Social Issues and/or Barriers to Family Participation*
- *Trauma-Sensitive Programming*
- *Other (write in)*

Lead Presenter Agreement

(Must accept to proceed)

Lead presenters agree:

- To complete the speaker acceptance form, indicating their commitment to present.
- To register by September 23, 2024. A unique discount code will be emailed to the address provided on the application.
- One lead presenter discount will be awarded per session.
- If applicable, ensure co-presenters are aware of their presentation's acceptance.
- If applicable, ensure co-presenters register by September 23, 2024.
- NCFL reserves the right to revise presentation titles or descriptions as needed for event materials such as the conference website or printed program.
- To upload presentation materials for inclusion in the Conference mobile app by November 12, 2024.
- To supply all printed and/or electronic handouts for their presentations.
- To supply their own laptop for their presentation or rent one from Conference organizers for a fee.
- To adhere to intellectual property and copyright laws for any content used in their presentations.
- To abstain from selling or promoting products during the sessions. Presenters may only describe how materials are used in an educational setting.
- To make their own travel and hotel arrangements.

Cancellation Policy

(Must accept to submit)

A full refund minus a \$75 administration fee will be issued if NCFL receives cancellation from the registrant in writing by **Monday, September 23, 2024**. A full refund minus a \$125 administration fee will be issued if NCFL receives cancellation from the registrant in writing **between Tuesday, September 24, 2024 and Monday, October 21, 2024**. NCFL will not be held responsible for, nor issue refunds based on, illness, travel or weather-related interruptions, or other independent issues requiring cancellation after October 21, 2024. Registration substitutions are permitted.